

NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY, AUGUST 10, 2009 AT 9:00 A.M.
COMMISSIONERS COURTROOM, GARZA COUNTY COURTHOUSE
300 WEST MAIN,
POST, TEXAS 79356

COMPLETE AGENDA:

Call to Order- Monday, August 10, 2009 at 9:00 a.m.


DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Discuss to Approve A Letter of Engagement for Joe F. Hays, CPA
5. Discuss Approval of Bid Forms for Real Property in Sheriff's Sale
6. Recommended Procedures for Permitting Operations
7. Court Costs Effective for the New Fiscal Year
8. Designate A Day of the Week on Which The Court Shall Convene In a Regular Term Each Month During The Fiscal Year
9. Discuss to Approve Leave Time for Meg Nelson
10. Budget Amendments and Line Item Transfers
11. Request for Employee's Benefit for 20 Years Plus Service
12. 2009-2010 Budget Workshop
13. Inspect Progress for New Office Annex

FILED

8-5-09 2:35 p.m.

JIM PLUMMER
BY Lee Norman DEPUTY
CLERK OF COUNTY COURT,
GARZA COUNTY, TEXAS



Lee Norman - Garza County Judge

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, August 10, 2009 at 9:00 A.M., at the Commissioners' Courtroom, 300 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners: Pct. 1-Gary McDaniel; Pct. 2- Charles Morris; Pct. 3-Ted Brannon; and Pct. 4-Mike Sanchez.

County officials present were: Jim Plummer, Clerk; Mike Munk, Attorney; Judy Bush, Tax Assessor/Collector; and Ruth Ann Young, Treasurer.

Also present: Meg Nelson, Administrative Assistant; Michael Isbell, Emergency Management Coordinator; Michael O'Bryan, Jail Marketing Director; Lina Rodriguez, Chief Deputy Clerk.

Judge Norman called the meeting to order at 9:22 A.M.

Order 1: Minutes from the July 28, 2009 regular meeting and the August 5, 2009 special meeting were approved as presented with a motion by Commissioner Brannon and seconded by Commissioner Sanchez. With a majority of the court members voting aye, the motion carried and so ordered.

Order 2: The following items of information were brought before the Court as a written report or for discussion:

- a. District/County Clerk
- b. Tax Assessor/Collector
- c. Treasurer
- d. County Budget Analysis
- e. Senior Transportation
- f. Justice of the Peace-1
- g. Justice of the Peace-2
- h. Garza County Certificates of Obligation Bond Fund, 2008
- i. Garza County Public Facilities Board Bond Funds, 2005
- j. Emergency Management Coordinator: Michael Isbell informed the court he has been appointed to a disaster task force for the Waco region. If called, he will serve a 21 day deployment at no cost to the county. Also, he added that the Post regional EMC plan will begin in October.

Motion was made by Commissioner Sanchez and seconded by Commissioner Brannon to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered.
(Reports are attached.)

Order 3: Came on to be considered were the precinct and countywide accounts payable for July 29, 2009 through August 10, 2009.
Motion was made by Commissioner Sanchez and seconded by Commissioner Morris that all such accounts presented in the fund requirement print-out are allowed and ordered paid and presented to the Treasurer for payment.
With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)

- Order 4: Came on for consideration was a letter of engagement from Joe Hays, CPA. His fee is \$20,900 which is up \$200 from the previous year's contract. Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to engage the services of Joe F. Hays, CPA as an independent auditor of the county for the fiscal year ended September 30, 2009. With a majority of the court members voting aye, the motion carried and so ordered. (Engagement Letter is attached.)
- Order 5: Came on for consideration was bid forms for real property in sheriff's sales. Motion was made by Commissioner Sanchez and seconded by Commissioner Brannon to approve the bid form as presented by Attorney Munk. With a majority of the court members voting aye, the motion carried and so ordered. (The form is attached.)
- Order 6: Came on for consideration was recommended procedures for permitting operations. Judge Norman said preliminary procedures for industrial projects are being composed and are not completed. No action taken.
- Order 7: Came on for consideration was court costs effective for the new fiscal year. No action taken.
- Order 8: Came on for consideration was to designate a day of the week on which the court shall convene in a regular term each month during the fiscal year. Motion was made by Commissioner Morris and seconded by Commissioner Sanchez to continue with the second and fourth Mondays of the month as the regular meeting days for commissioner's court. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)
- Order 9: Came on for consideration was the extension of leave time for Meg Nelson. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to extend leave time when needed for 30 days for Meg Nelson. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 10: Came on for consideration was line item transfers and budget amendment requests.
8 (eight) line item transfers were submitted.
- a. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Law

Enforcement office for \$1500. With a majority of the court members voting aye, the motion carried and so ordered.

b. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to approve the line item transfer presented for the Jail for \$10,000. With a majority of the court members voting aye, the motion carried and so ordered.

c. A motion was made by Commissioner Brannon and seconded by Commissioner Sanchez to approve the line item transfer presented for the Jail office for \$25,000. With a majority of the court members voting aye, the motion carried and so ordered.

d. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to approve the line item transfer presented for the Jail office for \$2500. With a majority of the court members voting aye, the motion carried and so ordered.

e. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Constable 1 office for \$300. With a majority of the court members voting aye, the motion carried and so ordered.

f. A motion was made by Commissioner Morris and seconded by Commissioner McDaniel to approve the line item transfer presented for the Constable 2 office for \$200. With a majority of the court members voting aye, the motion carried and so ordered.

g. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for General Administration for \$500. With a majority of the court members voting aye, the motion carried and so ordered.

h. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to approve the line item transfer presented for the Road & Bridge #1 office for \$3000. With a majority of the court members voting aye, the motion carried and so ordered.

Order 11: Came on for consideration was a request for an employees' benefit for 20 years plus of service to the county. Chief Deputy Clerk Lina Rodriguez requested that the court consider increasing longevity pay for those employed 20 or more years with the county. She showed the court an example that is used in Dawson County which is attached. The court will consider it during budget workshops. No action taken.

The meeting recessed at 9:50 A.M.

The meeting resumed at 10:02 A.M.

Order 12: 2009-2010 Budget Workshop

Tax Assessor/Collector Bush informed the court that at this time the Effective Tax Rate for Maintenance and Operations (M&O) is .35105. The Rollback M&O rate is .37913 and the Total Rollback rate is .38441.

At 3% raise for employees and elected officials is being considered.

The City of Post is ~~expected~~^{PROJECTED} to contribute \$250,000 for law enforcement.

Judge Norman led the court through the budget page by page, line item by line item.

Meeting recessed at 10:50 A.M.

Meeting resumed at 11:00 A.M.

Meeting recessed at 11:58 A.M.

Meeting resumed at 1:44 P.M.

Audio recording ceased at 2:30 P.M. due to tape recorder break down.

Meeting recessed at 3:08 P.M.

Meeting resumed at 3:29 P.M.

Judge Norman explained the portion that the City of Post contributes to law enforcement. (Judge's handout is attached.)

The budget workshop ended on page #64.

No action on the budget was taken.

The near future meeting schedule is as follows:

Monday, August 17, 2009 at 9:00 A.M. (special meeting),

Friday, August 21, 2009 at 9:00 A.M. (regular meeting moved from August 24th),

Friday, September 4, 2009, 9:00 A.M. at Trailblazers (Public Hearing)

Wednesday, September 9, 2009, 5:00 P.M. at Trailblazers (Public Hearing)

Order 13: Came on before the court was the inspection of the new office annex (old sheriff's office/jail).
The court decided not to tour the facility.

The meeting adjourned at 5:10 P.M.



LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



MIKE SANCHEZ, COMMISSIONER PCT. 4

ATTEST: 

JIM PLUMMER, COUNTY CLERK