

NOTICE OF MEETING  
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS  
MONDAY, FEBRUARY 23, 2009 AT 9:00 A.M.  
COMMISSIONERS COURTROOM, GARZA COUNTY COURTHOUSE  
300 WEST MAIN,  
POST, TEXAS 79356

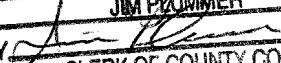
---

COMPLETE AGENDA:

Call to Order- Monday, February 23, 2009 at 9:00 a.m.

**DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Discuss Contract for Law Enforcement
5. Discuss to Approve a Vendor for the County Clerk's 2008-2009 Imaging Project
6. Discuss to Approve Reconsidering the Filing Process of the Petition and Order for Authority to use a Portion Of Public Roads in Garza County
7. Discuss to Approve Change to the Clerk's Office Employee Policy
8. Presentation on Radio System
9. Discuss Renovations for the Old Sheriff Office/County Jail Building
10. Budget Amendments and Line Item Transfers
11. Jail Inspection

FILED 2/19/2009 8:10 A.M.  
JIM PLUMMER  
BY  DEPUTY  
CLERK OF COUNTY COURT,  
GARZA COUNTY, TEXAS

  
\_\_\_\_\_  
Lee Norman - Garza County Judge

A regular meeting of the Commissioners Court of Garza County, Texas was held on Monday, February 23, 2009 at 9:00 A.M., at the Commissioners' Courtroom, 300 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners: Pct. 1-Gary McDaniel; Pct. 2- Charles Morris; Pct. 3-Ted A. Brannon; and Pct. 4-Mike Sanchez.

County officials present were: Jim Plummer, Clerk; Michael Munk, Attorney; Judy Bush, Tax Assessor/Collector; and Ruth Ann Young, Treasurer. Also present were Meg Nelson, Administrative Assistant; and Michael Isbell, Emergency Management Coordinator; Tominy Murillo and David Corder of South Plains Association of Governments and Rosa Lattimer-Bell, Post Dispatch.

Judge Norman called the meeting to order at 9:05 A.M.

Order 8: Came on for discussion was the radio communication system. Emergency Management Coordinator Michael Isbell introduced David Porter & Tommy Murillo of the South Plains Association of Governments (SPAG) to address questions concerning the installation of a new digital radio systems for the county. They explained that the radio system upgrade is a project of Homeland Security. Installation vendors were discussed including South Plains Communications and local vendor Caprock Communications. Factory warranty and the vendors' association with the manufacturer was emphasized. Judge Norman explained that the users of the radio systems have an influence of choosing vendors. No action taken. (Radio system info is attached.)

Meeting recessed at 9:15 A.M.

Meeting resumed at 9:20 A.M.

Order 1: Minutes from the February 9, 2009 regular meeting and the February 19, 2009 special meeting were approved as amended with a motion by Commissioner Sanchez and seconded by Commissioner Morris. With all four commissioners voting aye, the motion carried and so ordered.

Order 2: The following items of information were brought before the Court as a written report or for discussion:

- a. Clerk
- b. AgriLife Extension/Jones

c. AgriLife Extension/McDonald

Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to accept the reports as presented. With all four commissioners voting aye, the motion carried and so ordered. (Reports are attached.)

- Order 3: Came on to be considered were the precinct and countywide accounts payable for February 10, 2009 through February 23, 2009.  
Motion was made by Commissioner Morris and seconded by Commissioner McDaniel that all such accounts presented in the fund requirement print-out are allowed and ordered paid and presented to the Treasurer for payment.  
With all four commissioners voting aye, the motion carried and so ordered. (Printout is attached.)

Meeting recessed at 9:40 A.M.


Meeting resumed at 9:45 A.M.

- Order 4: Came on for discussion was the contract for Law Enforcement. Attorney Munk has been working with Sheriff Cliff Laws about the proposed contract. Judge Norman stated that he intends to discuss the issue with the Post City Council at the council's next meeting on March 10, 2009. No action was taken.
- Order 5: Came on for consideration was the choice of a vendor for the County Clerk's 2008-2009 Imaging Project.  
Clerk Plummer explained that the project at hand is to digitally scan, reverse and enhance those records that are in the photostat format (black background with white lettering). The expected expense for this fiscal year is \$10,000 and is in the adopted budget. The funds come from the archival fees collected when documents are filed with the county clerk.  
Three vendors submitted proposals ranging from \$19,000 to \$45,000 for the processing of approximately 55,000 pages of documents. The expense of the project will cross into the next fiscal year budget.  
A motion to approve the proposal from HOV Services for \$22,000 was made by Commissioner Sanchez and seconded by Commissioner Brannon pending the review and approval of the contract by Attorney Munk and an attempt to renegotiate the costs. With all four commissioners voting aye, the motion carried and so ordered. (Agenda Request and proposal are attached.)

- Order 6: Came in for consideration was to reconsider the filing process of the Petition and Order for Authority to use a Portion of Public Roads in Garza County.  
A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to charge a petition submission fee set and collected by the commissioners' court on a case by case bases and after court approval; the petitioner would file, at the petitioner's expense, an easement approved by the County Attorney in the county clerk's deed records. With all four commissioners voting aye, the motion carried and so ordered.
- Order 7: Came on for the court's information was a change in the clerk's office employee policy.  
Clerk Plummer explained that he has initiated an administrative advantage for the members of his office staff. He has also set guidelines for handling the closing of his office during Bad Weather, Emergencies and Funerals. Judge Norman expressed that he didn't feel the policy needed to be of record.  
No action was necessary. (Policy is attached.)
- Order 9: Came on for discussion was renovation plans for the old sheriff's office/County Jail building.  
Judge Norman explained that he and Commissioner McDaniel have met with an air conditioning vendor and that plans for the project are progressing.
- Order 10: Came on for consideration was line item transfers and budget amendment requests.  
One line item transfers and one budget amendment were submitted.
- a. A line item transfer presented and approved at the February 9, 2009 meeting for the Attorney's office was entered into the record.
- b. A motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to approve the budget amendment presented for the Clerk's office for \$3000.  
With all four commissioners voting aye, the motion carried and so ordered.
- Transfer and amendment are attached.

Order 11: Came on for consideration was an inspection of the new Garza County Law Enforcement Center. The court decided not to inspect the center and will no longer inspect the center on a regular basis.

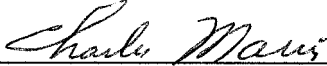
The meeting adjourned at 10:20 A.M.



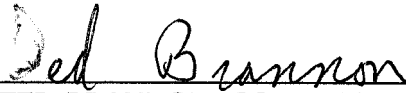
LEE NORMAN, COUNTY JUDGE



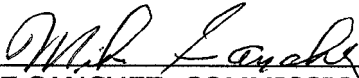
GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



MIKE SANCHEZ, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK