

NOTICE OF MEETING  
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS  
MONDAY, FEBRUARY 9, 2009 AT 9:00 A.M.  
COMMISSIONERS COURTROOM, GARZA COUNTY COURTHOUSE  
300 WEST MAIN,  
POST, TEXAS 79356


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COMPLETE AGENDA:

Call to Order- Monday, February 9, 2009 at 9:00 a.m.

**DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Consider to Approve County Clerk's Archive Fee Plan for 2008-2009 Fiscal Year
5. Discuss to Approve Request for Rural Community Organizer to Relocate to the Community Action Building
6. Post Emergency Management Coordinator to Discuss Radio Issues
7. Discuss to Approve Implementing a Burn Ban for Garza County
8. Presentation from Harry Record with Chamber of Commerce
9. Consider to Approve Cancellation of Westlaw Internet Service
10. Discuss Purchasing Policy for Garza County
11. Discuss Resolution Number 350
12. Discuss to Approve Petition for Authority To Use A Portion of Public Roads in Garza County, Texas
13. Discuss to Approve Order Approving Transfer of Funds for the Garza County Attorney
14. Discuss Renovations for the Old Sheriff Office/County Jail Building
15. Budget Amendments and Line Item Transfers
16. Jail Inspection

FILED 2/10/09 201057 M.  
JIM PLUMMER  
BY  DEPUTY  
CLERK OF COUNTY COURT,  
GARZA COUNTY, TEXAS

  
Lee Norman - Garza County Judge

A regular meeting of the Commissioners Court of Garza County, Texas was held on Monday, February 9, 2009 at 9:00 A.M., at the Commissioners' Courtroom, 300 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners: Pct. 1-Gary McDaniel; Pct. 2- Charles Morris; Pct. 3-Ted A. Brannon; and Pct. 4-Mike Sanchez.

County officials present were: Jim Plummer, Clerk; Michael Munk, Attorney; Judy Bush, Tax Assessor/Collector; and Ruth Ann Young, Treasurer.

Also present were Meg Nelson, Administrative Assistant; and Michael Isbell, Emergency Management Coordinator; Les Looney, Post Fire Department, Chief; Harry Record, Post Area Chamber of Commerce; and Rosa Lattimer-Bell, Post Dispatch.

Judge Norman called the meeting to order at 9:03 A.M.

- Order 1: Minutes from the January 26, 2009 regular meeting were approved as presented with a motion by Commissioner Sanchez and seconded by Commissioner Morris. With all four commissioners voting aye, the motion carried and so ordered.
- Order 2: The following items of information were brought before the Court as a written report or for discussion:
- a. Treasurer
  - b. County Budget Analysis
  - c. Senior Transportation
  - d. Tax Assessor/Collector
  - e. Justice of the Peace-1
  - f. Justice of the Peace-2
  - g. Garza County Certificates of Obligation Bond Fund, 2008
  - h. Garza County Public Facilities Board Bond Fund, 2005
- Motion was made by Commissioner Morris and seconded by Commissioner McDaniel to accept the reports as presented. With all four commissioners voting aye, the motion carried and so ordered. (Reports are attached.)
- Order 3: Came on to be considered were the precinct and countywide accounts payable for January 27, 2009 through February 9, 2009. Motion was made by Commissioner McDaniel and seconded by Commissioner Sanchez that all such accounts presented in the fund requirement print-out are allowed and ordered paid and presented to the Treasurer for payment. With all four commissioners voting aye, the motion carried and so ordered. (Printout is attached.)

- Order 4: Came on for consideration was the County Clerk's Archive Fee Plan for fiscal year 2008-2009.  
Clerk Plummer explained that the plan is to hire a vendor to scan, reverse and enhance those records that are in the photostat format (black background with white lettering). The expected expense for this fiscal year is \$10,000 and is in the adopted budget.  
A motion to approve the Archive Fee plan as presented was made by Commissioner Morris and seconded by Commissioner Brannon. With all four commissioners voting aye, the motion carried and so ordered. (Agenda Request and Archive Fee plan are attached.)  
*Note: Plummer added that he will present the scan project cost estimates for the courts consideration at the next meeting.*
- Order 5: Came on for consideration was a request from a Catholic Family Services Rural Community Organizer in Garza County to relocate her office to the Community Action Building. Community Organizer Reyes Pequeno, by way of letter to Judge Norman, requested to relocate from the old mill to office space at the Community Action Building (county barn).  
A motion was made by Commissioner Brannon and seconded by Commissioner Sanchez to donate office space to Reyes Pequeno, Community Organizer, at the Community Action Building (county barn). With all four commissioners voting aye, the motion carried and so ordered.
- Order 6: Came on for discussion was Post Emergency Management Coordinator Michael Isbell to discuss the vehicle radio issue. Isbell explained the South Plains Association of Governments has offered the commissioners the opportunity to purchase the same radios for their crews that are available to law enforcement and emergency personnel.  
A motion was made by Commissioner Brannon and seconded by Commissioner Sanchez to purchase the new radios. With all four commissioners voting aye, the motion carried and so ordered.
- Order 7: Came on for consideration was the implementation of a county wide burn ban.  
Les Looney, Post Fire Department Fire Chief, explained that he is in favor of a burn ban similar to what was passed in June 2008 which would permit enclosed contained burns. Also, welding guidelines should be incorporated in the burn ban.

A motion was made by Commissioner Morris and seconded by Commissioner Brannon to adopt a burn ban for 90 days. With all four commissioners voting aye, the motion carried and so ordered. *Note: Judge Norman proposed posting burn ban signs at the county entry ways on the existing highway department poles.*

Order 8: Came on before the court was Harry Record of the Post Area Chamber of Commerce. Record explained that the chamber is a countywide organization. The current membership is over 80 and growing. He invited Garza County to become members. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to join the Post Area Chamber of Commerce as a Premier member costing \$1000. With all four commissioners voting aye, the motion carried and so ordered.

Order 9: Came on for consideration was the cancellation of the Westlaw Internet Service. Attorney Michael Munk sees no need for the product and recommends that the county cancel the service. By doing so, the county will save \$8,445.48 a year. Also, he requested that the remaining balance for this fiscal year, \$5630.32, be transferred to his continuing education line item in the attorney's office budget citing the need for more continuing education than was need by previous attorney Leslie Acker who presented the offices' budget before retiring. A motion was made by Commissioner McDaniel and seconded by Commissioner Sanchez to cancel the Westlaw Internet Service. With all four commissioners voting aye, the motion carried and so ordered. (Letter is attached.)

Order 13: Came on for discussion was an order approving a transfer of funds for the Garza County Attorney. Attorney Munk requested that the remaining balance of the Westlaw Internet Service line item be transferred and split between his continuing education and travel line items in the attorney's office budget (see Order 9.) Munk cited the need for more continuing education due to being in his first year in office. A motion was made by Commissioner McDaniel and seconded by Commissioner Sanchez to approve the transfer of funds from the Westlaw line item to and split between the attorney's continuation and travel line items the motion carried and so ordered. (Order is attached.)

*MP*  
HALF OF THE REMAINING

Order 10: Came on for discussion was a purchasing policy for Garza County.

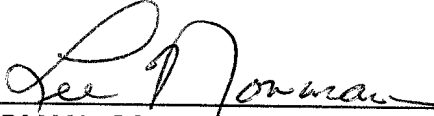
Attorney Munk suggested that a policy be adopted to established consistency.

A motion was made by Commissioner McDaniel and seconded by Commissioner Sanchez to require court permission for a single purchase over \$5000. With all four commissioners voting aye, the motion carried and so ordered.

- Order 11: Came on for discussion was the City of Post's Resolution Number 350 concerning law enforcement contributions to the county. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez ordering Attorney Munk to compose a law enforcement contract between the county and the City of Post for the courts consideration. With all four commissioners voting aye, the motion carried and so ordered. (The City of Post Resolution Number 350 is attached.)
- Order 12: Came in for consideration was a proposed Petition for the Authority to use a Portion of Public Roads of Garza County. Commissioner Morris previously suggested that the county compose a petition for when a sole proprietor, partnership or Texas corporation requested the use of a portion of a Garza County road. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to adopt the Petition as presented, require a submission fee of \$10 and to approve a petition submitted by ~~Ted~~ Bill Aten. With all four commissioners voting aye, the motion carried and so ordered. (Adopted Petition is attached.)
- Order 14: Came on for discussion was renovation plans for the old sheriff's office/County Jail building.  
No action taken.
- Order 15: Came on for consideration were line item transfers and budget amendment requests.  
None were submitted.
- Order 16: Came on for consideration was an inspection of the new Garza County Law Enforcement Center. Commissioner McDaniel informed the court that the roof at the center is leaking due to last night's rain. A motion was made by Commissioner Morris and seconded by Commissioner Sanchez to give Judge Norman the authority to sign-off on the punch list and make final payment to the contractor on the project when appropriate. With all four commissioners voting aye, the motion carried and so ordered.

*The court will meet at the center on February 19, 2009 at 9:00  
A.M. for the open house.*

The meeting adjourned at 11:25 A.M.



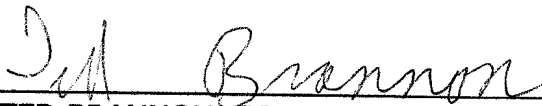
LEE NORMAN, COUNTY JUDGE



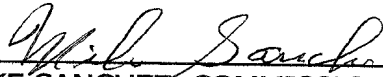
GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



MIKE SANCHEZ, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK