

**NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY JULY 12, 2010 AT 9:00 A.M.
GARZA COUNTY EXTENSION OFFICE
215 WEST MAIN, POST, TEXAS 79356**

COMPLETE AGENDA:

Call to Order- Monday, July 12, 2010 at 9:00 a.m.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Discuss to Approve Statement of Agreement Between West Texas Centers for MHMR and Garza County Commissioner's Court
5. Discuss to Approve to Pursue Disaster Grants for Recent Flooding and or Oil Spill @ Lake Alan Henry
6. Discuss to Approve the Amended Plan for use of the County Clerk's Records Management and Preservation Fund
7. Discuss to Approve One of the Contractors Who Have Submitted Proposals
8. Discuss to Approve Health Insurance Renewal
9. Discuss to Approve to Set County Road & Bridge Fees
10. Discuss to Approve Application for Public Assistance
11. Budget Amendments and Line Item Transfers
12. 2010-2011 Budget
13. Public Comment

FILED FOR RECORD
8 day of July 2010
at 9:00 o'clock a. M.
JIM PLUMMER
COUNTY CLERK, GARZA COUNTY, TEXAS
By Ken Rodriguez Deputy



Lee Norman - Garza County Judge

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, July 12, 2010 at 9:00 A.M. at the Agrilife Extension Office, 215 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners: Pct. 1-Gary McDaniel, Pct. 2-Charles Morris, Pct. 3- Ted Brannon. Not present Pct. 4-Mike Sanchez.

County officials present: Jim Plummer, Clerk; Mike Munk, Attorney; Ruth Ann Young, Treasurer; and Judy Bush, Tax Collector/Assessor.

Also present: Meg Nelson, Administrative Assistant; Michael Isbell, Emergency Management Coordinator; and Harry Record, PACC.

Judge Norman called the meeting to order at 9:00 A.M.

Order 5: Came on for consideration was whether to pursue disaster grants for recent flooding or the oil spill at Lake Alan Henry. Emergency Management Coordinator Michael Isbell requested that the commissioners submit immediately cost estimates of damages and associated costs related to the recent flooding. The estimates will be submitted to the Federal Emergency Management Agency (FEMA). Also, he encouraged the commissioners costs incurred in responding to the recent oil spill. Most precincts sent men to work on the spill that affected a tributary to Lake Alan Henry. Plains All American Pipeline, L.P. promised to reimburse any expenses incurred by the county during the clean-up operation. A motion was made by Commissioner Morris and seconded by Commissioner Brannon to give authority to Michael Isbell, Judge Norman and Meg Nelson to pursue disaster relief grants on behalf of the county. With a majority of the court members voting aye, the motion carried and so ordered. (Filings are attached.)

Order 1: Minutes from the June 28, 2010 regular meeting, the June 29, 2010 special meeting and the July 6, 2010 special meeting were approved as presented with a motion by Commissioner McDaniel seconded by Commissioner Morris. With a majority of the court members voting aye, the motion carried and so ordered.

Order 2: The following items of information were brought before the Court as a written report or for discussion:

- a. Treasurer
- b. Budget Usage Analysis
- c. Senior Transportation
- d. Tax Collector/Assessor

- e. Justice of the Peace, No. 1
 - f. Justice of the Peace, No. 2
 - g. Garza County Certificates of Obligation Bond Fund, 2008
 - h. Garza County Public Facilities Board Bond Funds, 2005
- Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Reports are attached.)

- Order 3: Came on for consideration were the precinct and countywide accounts payable for June 29, 2010 through July 12, 2010. Motion was made by Commissioner Morris and seconded by Commissioner McDaniel that all such accounts presented in the fund requirement print-out are allowed, ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for presentation was statement of agreement between West Texas Centers for MHMR (Mental Health and Mental Retardation) and Garza County Commissioners' Court. Judge Norman noted that we have provided office space and accommodations. MHMR provides counselors and staff. A motion was made by Commissioner Brannon and seconded by Commissioner Morris to approve the agreement as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Agreement is attached.)
- Order 6: Came on for consideration was the amended plan for the use of the county clerk's records management and preservation fund. Clerk Plummer explained the need to amend the plan from the transfer of paper instruments to digital format (or scanning) to a records retention evaluation and organization of all records in the official public records and court records in the District and County Clerk's office. A motion was made by Commissioner Morris and seconded by Commissioner Brannon to approve the amendment of the plan as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Amended plan is attached.)
- Order 7: Came on for consideration was contracting for the records retention, evaluation and organization of the District and County clerk's records. Clerk Plummer recommended the item be tabled until more information is available.

A motion was made by Commissioner Morris and seconded by Commissioner McDaniel to TABLE the item.
With a majority of the court members voting aye, the motion carried and so ordered.

Order 8: Came on for consideration was health insurance policy renewals. Treasurer Young informed the court that the renewal rates from the Texas Association of Counties (TAC)/HEBP. The insurance plan, by Blue Cross/Blue Shield, shows an increase of 2.48%, or about a \$17,000 increase, over the current year's rates on health insurance while life insurance rates remain the same. The cost for annual premium per employ is \$8535. As of June 2010 billing, there are 81 county employees. The county would receive an \$8020 renewal credit. The total county annual cost will be \$691,335 less the renewal credit. A motion was made by Commissioner Morris and seconded by Commissioner Brannon to approve the health and life insurance renewals with TAC (for fiscal year 2010-2011) as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)

Order 9: Came on for consideration was the 2011 Annual Imposition of Optional Fees in accordance with the Texas Transportation Code. Tax Collector/Assessor Bush recommended that the court maintain the County Road and Bridge Fee at \$10.00. Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to set the County Road and Bridge Fee at \$10.00 of which \$5.00 to go into the general fund divided by precincts proportionately. With a majority of the commissioners voting aye, the motion carried and so ordered. (Information is attached.)

Order 10: Came on for consideration was a public assistance application. E.M. requested assistance in paying \$241.04 for the water bill and \$289.47 for the electric bill. Attorney Munk said some of the bills are past due. Therefore, a part of the requested amount does not qualify for assistance according to the county's guidelines.

The meeting recessed at 9:36 A.M.

The meeting resumed at 9:56 A.M.

The applicant is eligible to receive \$75 for electric and \$55 for water. Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to approve \$130 total for assistance to E.M. With a majority of the

court members voting aye, the motion carried and so ordered. (The request is attached.)

Order 11: Came on for consideration were line item transfers and budget amendment requests.

~~14~~ line item transfers were submitted.
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a. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$1200.

With a majority of the court members voting aye, the motion carried and so ordered.

b. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$400.

With a majority of the court members voting aye, the motion carried and so ordered.

c. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$1000.

With a majority of the court members voting aye, the motion carried and so ordered.

d. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$500.

With a majority of the court members voting aye, the motion carried and so ordered.

e. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$1000.

With a majority of the court members voting aye, the motion carried and so ordered.

f. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the sheriff's office/jail for \$600.

With a majority of the court members voting aye, the motion carried and so ordered.

g. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/jail for \$20,000.

With a majority of the court members voting aye, the motion carried and so ordered.

h. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Sheriff's office/dispatcher for \$500.

With a majority of the court members voting aye, the motion carried and so ordered.

i. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Constable #1 office for \$400.

With a majority of the court members voting aye, the motion carried and so ordered.

j. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Constable #1 office for \$2000.

With a majority of the court members voting aye, the motion carried and so ordered.

k. A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the line item transfer presented for the Emergency Management office for \$1200.

With a majority of the court members voting aye, the motion carried and so ordered.

Order 12: 2010-2011 Budget

Treasurer Young reported that she is waiting for a couple more departments to submit budgets.

Commissioner Morris inquired about funds in the current fiscal year budget for road repair due to washed out roads. Treasurer Young explained that he can draw from his precinct reserves if necessary which would amend his budget.

No action was taken.

Order 14: Public Comment

Judge Norman said that the county road reports are due by July 22, 2010.

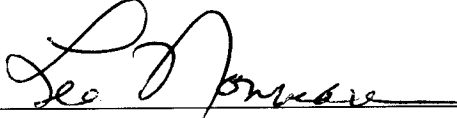
He also addressed the use of county credit cards. Report forms and receipts are required with the monthly statement. Commissioners expressed reviewing the county's credit card policy to provide more supervision to ensure better compliance and enforcement.

A special meeting is set for Tuesday, July 13, 2010 at 1:30 P.M. at the AgriLife Extension building starting.

A special meeting is set for Tuesday, July 13, 2010 at 6:00 P.M. at the Wells Fargo Bank community room.

The next regular meeting of the court is set for Thursday, July 22, 2010.


The meeting adjourned at 10:26 A.M.



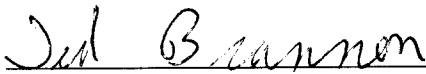
LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3

MIKE SANCHEZ, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

P.O. Box 366
300 West Main Street
Post. Texas 79356



Phone: 806-495-4430
Fax: 806-495-4431

JIM PLUMMER
District and County Clerk

**Welcome to the
Commissioners Court
of Garza County**

*Please leave any printed
material you presented
with the Clerk.
Thank You!*

Date: July 12, 2010

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	Michael D. Isbell	Emergency MGMT.	yes	NO
2	Harry Record	PACC	No	No
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